

Chartered Adjudicator Application Form

Please complete all sections and return the completed form along with all supporting documents (as PDFs) via email to the Chartered Secretariat at chartered@ciarb.org. Application guidance document is available on our [website](https://www.ciarb.org/membership/routes-to-membership/chartered-adjudicator/). For assistance or information, please either email or call + 44 (0)20 7421 7447.

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| **SECTION ONE: PERSONAL INFORMATION** |
| **Ciarb membership number**  | [TYPE YOUR INPUT HERE] |
| **Title**  | [TYPE YOUR INPUT HERE] |
| **Surname**  | [TYPE YOUR INPUT HERE] |
| **Forename(s)** | [TYPE YOUR INPUT HERE] |
| **Email address*****\*Please use the email address that is linked to your Ciarb account*** | [TYPE YOUR INPUT HERE] |
| **Telephone number (including country code)** | [TYPE YOUR INPUT HERE] |
| **Country of residence** | [TYPE YOUR INPUT HERE] |
| **Postal address**  | [TYPE YOUR INPUT HERE] |
| **Preferred time-zone for interview (if applicable)**  | [TYPE YOUR INPUT HERE] |
| **Disability information (if applicable)** | [TYPE YOUR INPUT HERE] |
| **Additional request / Information (if applicable)** | [TYPE YOUR INPUT HERE] |

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| **SECTION TWO: DESCRIPTION OF THE APPLICANT’S PROFESSIONAL WORK EXPERIENCE IN THE LAST TEN (10) YEARS.** MAXIMUM 1,000 WORDS. Please refer to Part Two of the Guidance, p.17, which outlines the elements that need to be addressed in your statement. |
| [TYPE YOUR INPUT HERE] |

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| **SECTION THREE : LIST OF 25 DIFFICULT AND COMPLEX CASES** Please refer to Part Two of the Guidance, pp 16, 18-20 for further guidance. Your selection of cases must cover the range of issues required. |

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| **Section Three: Case One (1)**  |
| Case name or case reference  | [TYPE YOUR INPUT HERE] |
| Type of construction (or other sector) adjudication dispute  | [TYPE YOUR INPUT HERE] *(e.g., engineering, building, sustainability etc)* |
| Your route to being appointed as an Adjudicator | [TYPE YOUR INPUT HERE] *(Parties’ agreement or appointed by an institution)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date  | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Case / Dispute value (In GBP)  | [TYPE YOUR INPUT HERE] £ |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process but helps the CGS to understand the nature of the case; and (ii) explains the elements of the case that make it difficult and complex. The case summary should also indicate whether the case involved any of the following: a multi-issue dispute, significant legal arguments, a valuation decision, having to make meeting arrangements, jurisdictional challenges, procedural issues)  |
| [TYPE YOUR INPUT HERE](i) Case Summary (ii) Elements that make the case difficult and complex |

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| **Section Three: Case Two (2)**  |
| Case name or case reference  | [TYPE YOUR INPUT HERE] |
| Type of construction (or other sector) adjudication dispute  | [TYPE YOUR INPUT HERE] *(e.g., engineering, building, sustainability etc)* |
| Your route to being appointed as an Adjudicator | [TYPE YOUR INPUT HERE] *(Parties’ agreement or appointed by an institution)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date  | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Case / Dispute value (In GBP)  | [TYPE YOUR INPUT HERE] £ |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process but helps the CGS to understand the nature of the case; and (ii) explains the elements of the case that make it difficult and complex. The case summary should also indicate whether the case involved any of the following: a multi-issue dispute, significant legal arguments, a valuation decision, having to make meeting arrangements, jurisdictional challenges, procedural issues)  |
| [TYPE YOUR INPUT HERE](i) Case Summary(ii) Elements that make the case difficult and complex |

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| **Section Three: Case Three (3)**  |
| Case name or case reference  | [TYPE YOUR INPUT HERE] |
| Type of construction (or other sector) adjudication dispute  | [TYPE YOUR INPUT HERE] *(e.g., engineering, building, sustainability etc)* |
| Your route to being appointed as an Adjudicator | [TYPE YOUR INPUT HERE] *(Parties’ agreement or appointed by an institution)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date  | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Case / Dispute value (In GBP)  | [TYPE YOUR INPUT HERE] £ |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process but helps the CGS to understand the nature of the case; and (ii) explains the elements of the case that make it difficult and complex. The case summary should also indicate whether the case involved any of the following: a multi-issue dispute, significant legal arguments, a valuation decision, having to make meeting arrangements, jurisdictional challenges, procedural issues)  |
| [TYPE YOUR INPUT HERE](i) Case Summary(ii) Elements that make the case difficult and complex |

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| **Section Three: Case Four (4)**  |
| Case name or case reference  | [TYPE YOUR INPUT HERE] |
| Type of construction (or other sector) adjudication dispute  | [TYPE YOUR INPUT HERE] *(e.g., engineering, building, sustainability etc)* |
| Your route to being appointed as an Adjudicator | [TYPE YOUR INPUT HERE] *(Parties’ agreement or appointed by an institution)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date  | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Case / Dispute value (In GBP)  | [TYPE YOUR INPUT HERE] £ |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process but helps the CGS to understand the nature of the case; and (ii) explains the elements of the case that make it difficult and complex. The case summary should also indicate whether the case involved any of the following: a multi-issue dispute, significant legal arguments, a valuation decision, having to make meeting arrangements, jurisdictional challenges, procedural issues)  |
| [TYPE YOUR INPUT HERE](i) Case Summary(ii) Elements that make the case difficult and complex |

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| **Section Three: Case Five (5)**  |
| Case name or case reference  | [TYPE YOUR INPUT HERE] |
| Type of construction (or other sector) adjudication dispute  | [TYPE YOUR INPUT HERE] *(e.g., engineering, building, sustainability etc)* |
| Your route to being appointed as an Adjudicator | [TYPE YOUR INPUT HERE] *(Parties’ agreement or appointed by an institution)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date  | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Case / Dispute value (In GBP)  | [TYPE YOUR INPUT HERE] £ |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process but helps the CGS to understand the nature of the case; and (ii) explains the elements of the case that make it difficult and complex. The case summary should also indicate whether the case involved any of the following: a multi-issue dispute, significant legal arguments, a valuation decision, having to make meeting arrangements, jurisdictional challenges, procedural issues)  |
| [TYPE YOUR INPUT HERE](i) Case Summary(ii) Elements that make the case difficult and complex |

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| **Section Three: Case Six (6)**  |
| Case name or case reference  | [TYPE YOUR INPUT HERE] |
| Type of construction (or other sector) adjudication dispute  | [TYPE YOUR INPUT HERE] *(e.g., engineering, building, sustainability etc)* |
| Your route to being appointed as an Adjudicator | [TYPE YOUR INPUT HERE] *(Parties’ agreement or appointed by an institution)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date  | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Case / Dispute value (In GBP)  | [TYPE YOUR INPUT HERE] £ |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process but helps the CGS to understand the nature of the case; and (ii) explains the elements of the case that make it difficult and complex. The case summary should also indicate whether the case involved any of the following: a multi-issue dispute, significant legal arguments, a valuation decision, having to make meeting arrangements, jurisdictional challenges, procedural issues)  |
| [TYPE YOUR INPUT HERE](i) Case Summary(ii) Elements that make the case difficult and complex |

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| **Section Three: Case Seven (7)**  |
| Case name or case reference  | [TYPE YOUR INPUT HERE] |
| Type of construction (or other sector) adjudication dispute  | [TYPE YOUR INPUT HERE] *(e.g., engineering, building, sustainability etc)* |
| Your route to being appointed as an Adjudicator | [TYPE YOUR INPUT HERE] *(Parties’ agreement or appointed by an institution)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date  | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Case / Dispute value (In GBP)  | [TYPE YOUR INPUT HERE] £ |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process but helps the CGS to understand the nature of the case; and (ii) explains the elements of the case that make it difficult and complex. The case summary should also indicate whether the case involved any of the following: a multi-issue dispute, significant legal arguments, a valuation decision, having to make meeting arrangements, jurisdictional challenges, procedural issues)  |
| [TYPE YOUR INPUT HERE](i) Case Summary(ii) Elements that make the case difficult and complex |

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| **Section Three: Case Eight (8)**  |
| Case name or case reference  | [TYPE YOUR INPUT HERE] |
| Type of construction (or other sector) adjudication dispute  | [TYPE YOUR INPUT HERE] *(e.g., engineering, building, sustainability etc)* |
| Your route to being appointed as an Adjudicator | [TYPE YOUR INPUT HERE] *(Parties’ agreement or appointed by an institution)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date  | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Case / Dispute value (In GBP)  | [TYPE YOUR INPUT HERE] £ |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process but helps the CGS to understand the nature of the case; and (ii) explains the elements of the case that make it difficult and complex. The case summary should also indicate whether the case involved any of the following: a multi-issue dispute, significant legal arguments, a valuation decision, having to make meeting arrangements, jurisdictional challenges, procedural issues) (Maximum of 500 words) |
| [TYPE YOUR INPUT HERE](i) Case Summary(ii) Elements that make the case difficult and complex |

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| **Section Three: Case Nine (9)**  |
| Case name or case reference  | [TYPE YOUR INPUT HERE] |
| Type of construction (or other sector) adjudication dispute  | [TYPE YOUR INPUT HERE] *(e.g., engineering, building, sustainability etc)* |
| Your route to being appointed as an Adjudicator | [TYPE YOUR INPUT HERE] *(Parties’ agreement or appointed by an institution)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date  | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Case / Dispute value (In GBP)  | [TYPE YOUR INPUT HERE] £ |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process but helps the CGS to understand the nature of the case; and (ii) explains the elements of the case that make it difficult and complex. The case summary should also indicate whether the case involved any of the following: a multi-issue dispute, significant legal arguments, a valuation decision, having to make meeting arrangements, jurisdictional challenges, procedural issues) (Maximum of 500 words)  |
| [TYPE YOUR INPUT HERE](i) Case Summary(ii) Elements that make the case difficult and complex |

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| **Section Three: Case Ten (10)**  |
| Case name or case reference  | [TYPE YOUR INPUT HERE] |
| Type of construction (or other sector) adjudication dispute  | [TYPE YOUR INPUT HERE] *(e.g., engineering, building, sustainability etc)* |
| Your route to being appointed as an Adjudicator | [TYPE YOUR INPUT HERE] *(Parties’ agreement or appointed by an institution)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date  | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Case / Dispute value (In GBP)  | [TYPE YOUR INPUT HERE] £ |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process but helps the CGS to understand the nature of the case; and (ii) explains the elements of the case that make it difficult and complex. The case summary should also indicate whether the case involved any of the following: a multi-issue dispute, significant legal arguments, a valuation decision, having to make meeting arrangements, jurisdictional challenges, procedural issues) (Maximum of 500 words)  |
| [TYPE YOUR INPUT HERE](i) Case Summary(ii) Elements that make the case difficult and complex |

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| **Section Three: Case Eleven (11)**  |
| Case name or case reference  | [TYPE YOUR INPUT HERE] |
| Type of construction (or other sector) adjudication dispute  | [TYPE YOUR INPUT HERE] *(e.g., engineering, building, sustainability etc)* |
| Your route to being appointed as an Adjudicator | [TYPE YOUR INPUT HERE] *(Parties’ agreement or appointed by an institution)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date  | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Case / Dispute value (In GBP)  | [TYPE YOUR INPUT HERE] £ |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process but helps the CGS to understand the nature of the case; and (ii) explains the elements of the case that make it difficult and complex. The case summary should also indicate whether the case involved any of the following: a multi-issue dispute, significant legal arguments, a valuation decision, having to make meeting arrangements, jurisdictional challenges, procedural issues) (Maximum of 500 words)  |
| [TYPE YOUR INPUT HERE](i) Case Summary(ii) Elements that make the case difficult and complex |

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| **Section Three: Case Twelve (12)**  |
| Case name or case reference  | [TYPE YOUR INPUT HERE] |
| Type of construction (or other sector) adjudication dispute  | [TYPE YOUR INPUT HERE] *(e.g., engineering, building, sustainability etc)* |
| Your route to being appointed as an Adjudicator | [TYPE YOUR INPUT HERE] *(Parties’ agreement or appointed by an institution)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date  | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Case / Dispute value (In GBP)  | [TYPE YOUR INPUT HERE] £ |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process but helps the CGS to understand the nature of the case; and (ii) explains the elements of the case that make it difficult and complex. The case summary should also indicate whether the case involved any of the following: a multi-issue dispute, significant legal arguments, a valuation decision, having to make meeting arrangements, jurisdictional challenges, procedural issues) (Maximum of 500 words) |
| [TYPE YOUR INPUT HERE](i) Case Summary(ii) Elements that make the case difficult and complex |

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| **Section Three: Case Thirteen (13)**  |
| Case name or case reference  | [TYPE YOUR INPUT HERE] |
| Type of construction (or other sector) adjudication dispute  | [TYPE YOUR INPUT HERE] *(e.g., engineering, building, sustainability etc)* |
| Your route to being appointed as an Adjudicator | [TYPE YOUR INPUT HERE] *(Parties’ agreement or appointed by an institution)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date  | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Case / Dispute value (In GBP)  | [TYPE YOUR INPUT HERE] £ |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process but helps the CGS to understand the nature of the case; and (ii) explains the elements of the case that make it difficult and complex. The case summary should also indicate whether the case involved any of the following: a multi-issue dispute, significant legal arguments, a valuation decision, having to make meeting arrangements, jurisdictional challenges, procedural issues) (Maximum of 500 words) |
| [TYPE YOUR INPUT HERE](i) Case Summary(ii) Elements that make the case difficult and complex |

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| **Section Three: Case Fourteen (14)**  |
| Case name or case reference  | [TYPE YOUR INPUT HERE] |
| Type of construction (or other sector) adjudication dispute  | [TYPE YOUR INPUT HERE] *(e.g., engineering, building, sustainability etc)* |
| Your route to being appointed as an Adjudicator | [TYPE YOUR INPUT HERE] *(Parties’ agreement or appointed by an institution)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date  | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Case / Dispute value (In GBP)  | [TYPE YOUR INPUT HERE] £ |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process but helps the CGS to understand the nature of the case; and (ii) explains the elements of the case that make it difficult and complex. The case summary should also indicate whether the case involved any of the following: a multi-issue dispute, significant legal arguments, a valuation decision, having to make meeting arrangements, jurisdictional challenges, procedural issues) (Maximum of 500 words) |
| [TYPE YOUR INPUT HERE](i) Case Summary(ii) Elements that make the case difficult and complex |

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| **Section Three: Case Fifteen (15)**  |
| Case name or case reference  | [TYPE YOUR INPUT HERE] |
| Type of construction (or other sector) adjudication dispute  | [TYPE YOUR INPUT HERE] *(e.g., engineering, building, sustainability etc)* |
| Your route to being appointed as an Adjudicator | [TYPE YOUR INPUT HERE] *(Parties’ agreement or appointed by an institution)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date  | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Case / Dispute value (In GBP)  | [TYPE YOUR INPUT HERE] £ |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process but helps the CGS to understand the nature of the case; and (ii) explains the elements of the case that make it difficult and complex. The case summary should also indicate whether the case involved any of the following: a multi-issue dispute, significant legal arguments, a valuation decision, having to make meeting arrangements, jurisdictional challenges, procedural issues) (Maximum of 500 words) |
| [TYPE YOUR INPUT HERE](i) Case Summary(ii) Elements that make the case difficult and complex |

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| **Section Three: Case Sixteen (16)**  |
| Case name or case reference  | [TYPE YOUR INPUT HERE] |
| Type of construction (or other sector) adjudication dispute  | [TYPE YOUR INPUT HERE] *(e.g., engineering, building, sustainability etc)* |
| Your route to being appointed as an Adjudicator | [TYPE YOUR INPUT HERE] *(Parties’ agreement or appointed by an institution)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date  | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Case / Dispute value (In GBP)  | [TYPE YOUR INPUT HERE] £ |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process but helps the CGS to understand the nature of the case; and (ii) explains the elements of the case that make it difficult and complex. The case summary should also indicate whether the case involved any of the following: a multi-issue dispute, significant legal arguments, a valuation decision, having to make meeting arrangements, jurisdictional challenges, procedural issues) (Maximum of 500 words) |
| [TYPE YOUR INPUT HERE](i) Case Summary(ii) Elements that make the case difficult and complex |

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| **Section Three: Case Seventeen (17)**  |
| Case name or case reference  | [TYPE YOUR INPUT HERE] |
| Type of construction (or other sector) adjudication dispute  | [TYPE YOUR INPUT HERE] *(e.g., engineering, building, sustainability etc)* |
| Your route to being appointed as an Adjudicator | [TYPE YOUR INPUT HERE] *(Parties’ agreement or appointed by an institution)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date  | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Case / Dispute value (In GBP)  | [TYPE YOUR INPUT HERE] £ |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process but helps the CGS to understand the nature of the case; and (ii) explains the elements of the case that make it difficult and complex. The case summary should also indicate whether the case involved any of the following: a multi-issue dispute, significant legal arguments, a valuation decision, having to make meeting arrangements, jurisdictional challenges, procedural issues) (Maximum of 500 words) |
| [TYPE YOUR INPUT HERE](i) Case Summary(ii) Elements that make the case difficult and complex |

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| **Section Three: Case Eighteen (18)**  |
| Case name or case reference  | [TYPE YOUR INPUT HERE] |
| Type of construction (or other sector) adjudication dispute  | [TYPE YOUR INPUT HERE] *(e.g., engineering, building, sustainability etc)* |
| Your route to being appointed as an Adjudicator | [TYPE YOUR INPUT HERE] *(Parties’ agreement or appointed by an institution)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date  | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Case / Dispute value (In GBP)  | [TYPE YOUR INPUT HERE] £ |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process but helps the CGS to understand the nature of the case; and (ii) explains the elements of the case that make it difficult and complex. The case summary should also indicate whether the case involved any of the following: a multi-issue dispute, significant legal arguments, a valuation decision, having to make meeting arrangements, jurisdictional challenges, procedural issues) (Maximum of 500 words)  |
| [TYPE YOUR INPUT HERE](i) Case Summary(ii) Elements that make the case difficult and complex |

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| **Section Three: Case Nineteen (19)**  |
| Case name or case reference  | [TYPE YOUR INPUT HERE] |
| Type of construction (or other sector) adjudication dispute  | [TYPE YOUR INPUT HERE] *(e.g., engineering, building, sustainability etc)* |
| Your route to being appointed as an Adjudicator | [TYPE YOUR INPUT HERE] *(Parties’ agreement or appointed by an institution)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date  | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Case / Dispute value (In GBP)  | [TYPE YOUR INPUT HERE] £ |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process but helps the CGS to understand the nature of the case; and (ii) explains the elements of the case that make it difficult and complex. The case summary should also indicate whether the case involved any of the following: a multi-issue dispute, significant legal arguments, a valuation decision, having to make meeting arrangements, jurisdictional challenges, procedural issues) (Maximum of 500 words) |
| [TYPE YOUR INPUT HERE](i) Case Summary(ii) Elements that make the case difficult and complex |

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| **Section Three: Case Twenty (20)**  |
| Case name or case reference  | [TYPE YOUR INPUT HERE] |
| Type of construction (or other sector) adjudication dispute  | [TYPE YOUR INPUT HERE] *(e.g., engineering, building, sustainability etc)* |
| Your route to being appointed as an Adjudicator | [TYPE YOUR INPUT HERE] *(Parties’ agreement or appointed by an institution)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date  | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Case / Dispute value (In GBP)  | [TYPE YOUR INPUT HERE] £ |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process but helps the CGS to understand the nature of the case; and (ii) explains the elements of the case that make it difficult and complex. The case summary should also indicate whether the case involved any of the following: a multi-issue dispute, significant legal arguments, a valuation decision, having to make meeting arrangements, jurisdictional challenges, procedural issues) (Maximum of 500 words)  |
| [TYPE YOUR INPUT HERE](i) Case Summary(ii) Elements that make the case difficult and complex |

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| **Section Three: Case Twenty-One (21)**  |
| Case name or case reference  | [TYPE YOUR INPUT HERE] |
| Type of construction (or other sector) adjudication dispute  | [TYPE YOUR INPUT HERE] *(e.g., engineering, building, sustainability etc)* |
| Your route to being appointed as an Adjudicator | [TYPE YOUR INPUT HERE] *(Parties’ agreement or appointed by an institution)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date  | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Case / Dispute value (In GBP)  | [TYPE YOUR INPUT HERE] £ |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process but helps the CGS to understand the nature of the case; and (ii) explains the elements of the case that make it difficult and complex. The case summary should also indicate whether the case involved any of the following: a multi-issue dispute, significant legal arguments, a valuation decision, having to make meeting arrangements, jurisdictional challenges, procedural issues) (Maximum of 500 words)  |
| [TYPE YOUR INPUT HERE](i) Case Summary(ii) Elements that make the case difficult and complex |

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| **Section Three: Case Twenty-Two (22)**  |
| Case name or case reference  | [TYPE YOUR INPUT HERE] |
| Type of construction (or other sector) adjudication dispute  | [TYPE YOUR INPUT HERE] *(e.g., engineering, building, sustainability etc)* |
| Your route to being appointed as an Adjudicator | [TYPE YOUR INPUT HERE] *(Parties’ agreement or appointed by an institution)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date  | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Case / Dispute value (In GBP)  | [TYPE YOUR INPUT HERE] £ |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process but helps the CGS to understand the nature of the case; and (ii) explains the elements of the case that make it difficult and complex. The case summary should also indicate whether the case involved any of the following: a multi-issue dispute, significant legal arguments, a valuation decision, having to make meeting arrangements, jurisdictional challenges, procedural issues) (Maximum of 500 words)  |
| [TYPE YOUR INPUT HERE](i) Case Summary(ii) Elements that make the case difficult and complex |

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| **Section Three: Case Twenty-Three (23)**  |
| Case name or case reference  | [TYPE YOUR INPUT HERE] |
| Type of construction (or other sector) adjudication dispute  | [TYPE YOUR INPUT HERE] *(e.g., engineering, building, sustainability etc)* |
| Your route to being appointed as an Adjudicator | [TYPE YOUR INPUT HERE] *(Parties’ agreement or appointed by an institution)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date  | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Case / Dispute value (In GBP)  | [TYPE YOUR INPUT HERE] £ |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process but helps the CGS to understand the nature of the case; and (ii) explains the elements of the case that make it difficult and complex. The case summary should also indicate whether the case involved any of the following: a multi-issue dispute, significant legal arguments, a valuation decision, having to make meeting arrangements, jurisdictional challenges, procedural issues) (Maximum of 500 words) |
| [TYPE YOUR INPUT HERE](i) Case Summary(ii) Elements that make the case difficult and complex |

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| **Section Three: Case Twenty-Four (24)**  |
| Case name or case reference  | [TYPE YOUR INPUT HERE] |
| Type of construction (or other sector) adjudication dispute  | [TYPE YOUR INPUT HERE] *(e.g., engineering, building, sustainability etc)* |
| Your route to being appointed as an Adjudicator | [TYPE YOUR INPUT HERE] *(Parties’ agreement or appointed by an institution)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date  | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Case / Dispute value (In GBP)  | [TYPE YOUR INPUT HERE] £ |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process but helps the CGS to understand the nature of the case; and (ii) explains the elements of the case that make it difficult and complex. The case summary should also indicate whether the case involved any of the following: a multi-issue dispute, significant legal arguments, a valuation decision, having to make meeting arrangements, jurisdictional challenges, procedural issues) (Maximum of 500 words) |
| [TYPE YOUR INPUT HERE](i) Case Summary(ii) Elements that make the case difficult and complex |

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| **Section Three: Case Twenty-Five (25)**  |
| Case name or case reference  | [TYPE YOUR INPUT HERE] |
| Type of construction (or other sector) adjudication dispute  | [TYPE YOUR INPUT HERE] *(e.g., engineering, building, sustainability etc)* |
| Your route to being appointed as an Adjudicator | [TYPE YOUR INPUT HERE] *(Parties’ agreement or appointed by an institution)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date  | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Case / Dispute value (In GBP)  | [TYPE YOUR INPUT HERE] £ |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process but helps the CGS to understand the nature of the case; and (ii) explains the elements of the case that make it difficult and complex. The case summary should also indicate whether the case involved any of the following: a multi-issue dispute, significant legal arguments, a valuation decision, having to make meeting arrangements, jurisdictional challenges, procedural issues) (Maximum of 500 words) |
| [TYPE YOUR INPUT HERE](i) Case Summary(ii) Elements that make the case difficult and complex |

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| **SECTION FOUR: SELF-ASSESSMENT AGAINST THE CHARTERED ADJUDICATOR EXCELLENCE FRAMEWORK.**It is extremely important that you refer to the Chartered Adjudicator Excellence Framework (Appendix 3 of the Guidance) for examples and indicators of excellence in practice. Part Two of the Guidance, p.19, provide further information and guidance for completing this sectionYou are advised to use specific examples, cross-referencing to the cases identified in Section Three of this Form, though you may use examples from other cases. Identify situations that you have handled that exemplify excellence as opposed to competence.The CSG does not need lengthy descriptions of cases and context, but rather enough case-specific information and detail to provide evidence of excellence. |
| **Competence A: Process and procedure****Plans, manages, and concludes the adjudication procedure, actively and efficiently, in accordance with applicable procedural rules and principles** |
| [TYPE YOUR INPUT HERE] |
| **Competence B: People and communication****Enables and enforces an environment of safe, fair, inclusive, and procedurally appropriate interaction.** |
| [TYPE YOUR INPUT HERE] |
| **Competence C: Outcome****Deploys sector expertise and understanding of the relevant legal framework, and weights evidence fairly, to develop a view on the case; and structures and writes a decision congruent with relevant rules, principles and ethical standards that withstand scrutiny.** |
| [TYPE YOUR INPUT HERE] |
| **Competence D: Equality, diversity and inclusion****Demonstrates cultural sensitivity and understanding of equality, diversity and inclusion (EDI) issues; and takes steps to promote diversity, equality and inclusion through adjudication proceedings and/or within the dispute resolution sector more broadly.** |
| [TYPE YOUR INPUT HERE] |
| **Competence E: Conduct and practice standards****Complies with ethical and practice standards and engages in reflective practice.** |
| [TYPE YOUR INPUT HERE] |

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| **SECTION FIVE**: **RECORD OF ONGOING LEARNING ACTIVITIES IN THE LAST THREE (3) YEARS**.Refer to Part Two of the Guidance p.22  |
| **No** | **Event / Training / Conference Description** | **Date (DD/MM/YYYY)** | **Hours Recorded**  | **Organiser**  |
| 01 | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] |
| 02 | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] |
| 03 | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] |
| 04 | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] |
| 05 | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] |
| 06 | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] |
| 07 | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] |
| 08 | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] |
| 09 | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] |
| 10 | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] |
| 11 | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] |
| 12 | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] |
| 13 | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] |
| 14 | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] |
| 15 | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] | [TYPE YOUR INPUT HERE] |

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| **SECTON FIVE continued: Explanation as to how your Ongoing Learning Activities undertaken in the last Three (3) years have influenced/benefited your more recent practice?**  Refer to Part Two of the Guidance, p.22 |
| [TYPE YOUR INPUT HERE] |

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| **SECTION SIX: LIST OF REFEREES** List of three (3) individuals who have given permission to be contacted by the Chartered Secretariat to provide a reference relating to the applicant in their role as an Arbitrator. Please Refer to Part Two of the Guidance, p.24-26 for further information and guidance relevant to listing referees.  |

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| **Section Six: Referee One (1)**  |
| Referee Capacity  | [TYPE YOUR INPUT HERE] (e.g., Case Counsel, Party Representative or Client) |
| Full Name  | [TYPE YOUR INPUT HERE]  |
| Email address  | [TYPE YOUR INPUT HERE]  |
| Telephone Number  | [TYPE YOUR INPUT HERE] |
| Postal Address  | [TYPE YOUR INPUT HERE]  |
| Please indicate which one or more of the cases listed in Section Three of this Application Form the referee is likely to be familiar with. If the referee named is not familiar with any of the cases listed, please explain the context that enables the individual to provide a view of your performance as an arbitrator. |
| [TYPE YOUR INPUT HERE] |
| Any information about your relationship with the referees above that the Chartered Selection Group (CSG) should know about. |
| [TYPE YOUR INPUT HERE] |

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| **Section Six: Referee Two (2)**  |
| Referee Capacity  | [TYPE YOUR INPUT HERE] (e.g., Case Counsel, Party Representative or Client) |
| Full Name  | [TYPE YOUR INPUT HERE]  |
| Email address  | [TYPE YOUR INPUT HERE]  |
| Telephone Number  | [TYPE YOUR INPUT HERE] |
| Postal Address  | [TYPE YOUR INPUT HERE]  |
| Please indicate which one or more of the cases listed in Section Three of this Application Form the referee is likely to be familiar with. If the referee named is not familiar with any of the cases listed, please explain the context that enables the individual to provide a view of your performance as an arbitrator. |
| [TYPE YOUR INPUT HERE] |
| Any information about your relationship with the referees above that the Chartered Selection Group (CSG) should know about. |
| [TYPE YOUR INPUT HERE] |

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| **Section Six: Referee Three (3)**  |
| Referee Capacity  | [TYPE YOUR INPUT HERE] (e.g., Case Counsel, Party Representative or Client) |
| Full Name  | [TYPE YOUR INPUT HERE]  |
| Email address  | [TYPE YOUR INPUT HERE]  |
| Telephone Number  | [TYPE YOUR INPUT HERE] |
| Postal Address  | [TYPE YOUR INPUT HERE]  |
| Please indicate which one or more of the cases listed in Section Three of this Application Form the referee is likely to be familiar with. If the referee named is not familiar with any of the cases listed, please explain the context that enables the individual to provide a view of your performance as an arbitrator. |
| [TYPE YOUR INPUT HERE] |
| Any information about your relationship with the referees above that the Chartered Selection Group (CSG) should know about. |
| [TYPE YOUR INPUT HERE] |

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| **SECTION SEVEN: DECLARATION**This information is held in confidence. Applications will be judged on an individual basis. Answering YES to any of these questions will not automatically exclude you from applying. Please delete it as necessary. |
| (a)Have you, since the date of your last declaration with Ciarb, been subject to any investigation(s), finding(s), sanction(s) or action(s) by a regulatory or professional body?  | YES / NO |
| (b)Since the date of your last declaration with Ciarb, have you or a company, partnership or other entity which you are in a position of authority or control over, threatened to suspend payment of debts, been unable to pay debts as they fall due or admitted an inability to pay your debts, in any jurisdiction?  | YES/NO |
| (c)Since the date of your last declaration with Ciarb, are there any outstanding judgments against you?  | YES/NO |
| (d)Have you, since the date of your last declaration with Ciarb, been cautioned, charged or convicted of any criminal offences, (other than a motoring offence that hasn’t resulted in disqualification), in any jurisdiction? You do not have to disclose a conviction if: (i) there is applicable legislation in the jurisdiction of the conviction, which allows the criminal record to be removed after a certain period of time; and (ii) that period of time has passed. | YES/NO |
| (e)Is there any requirement in the Ciarb Code of Professional and Ethical Conduct for members with which you have not fully complied? | YES/NO |
| (f)You are an active Fellow of Ciarb and have made payment for your 2024 membership. *(Please note that only those who have paid for membership at Fellow grade for 2024 can apply for Chartered status.)* | YES/NO |

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| If you have answered **YES** to any of the questions listed from (a) to (e), please provide brief details or clarification in this section. You may attach supporting documents to provide the CSG with better understanding of your matters. Include the supporting documents with your submission and label them as “Declarations Supporting Document”. For multiple documents, include numbering in the labelling. |
| [TYPE YOUR INPUT HERE] |
| If you have been subject to any investigation(s), finding(s), sanction(s) or action(s) by a regulatory or professional body, please provide the regulatory or professional body contact details for our information.  |
| [TYPE ORGANISATION NAME HERE]  | Category  | [TYPE YOUR INPUT HERE] *Regulatory / Professional Body*  |
| Contact person  | [TYPE YOUR INPUT HERE] |
| Email address | [TYPE YOUR INPUT HERE] |
| Telephone number | [TYPE YOUR INPUT HERE] |
| Postal address  | [TYPE YOUR INPUT HERE] |
| [TYPE ORGANISATION NAME HERE] | Category | [TYPE YOUR INPUT HERE] *Regulatory / Professional Body* |
| Contact person | [TYPE YOUR INPUT HERE] |
| Email address | [TYPE YOUR INPUT HERE] |
| Telephone number | [TYPE YOUR INPUT HERE] |
| Postal address  | [TYPE YOUR INPUT HERE] |
| [TYPE ORGANISATION NAME HERE] | Category | [TYPE YOUR INPUT HERE] *Regulatory / Professional Body* |
| Contact person | [TYPE YOUR INPUT HERE] |
| Email address | [TYPE YOUR INPUT HERE] |
| Telephone number | [TYPE YOUR INPUT HERE] |
| Postal address  | [TYPE YOUR INPUT HERE] |

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| **Application Declaration** I hereby apply for the status of Chartered Adjudicator of the Chartered Institute of Adjudicators. I agree to comply with the Code of Professional and Ethical Conduct, the Royal Charter and Bye-laws (including Schedules and by any subsequent amendments and/or alterations that may be made) and by regulations made or to be made for carrying them into effect.   I declare that, to the best of my knowledge, the information given on this form is correct. I understand and agree that if I make any false statements, submit false information, or fail to disclose information requested in this application that later comes to light, I may be subject to disciplinary action, and/or my application may be declined and/or any award of Chartered status may be removed at a later date. If successful in my application, I request that you issue me the Chartered Certificate. I agree that the certificate will remain the property of the Institute and will undertake to return it if I cease to be a member. I understand that I will be required to return my Chartered certification along with my Membership certificate on cessation of membership and may no longer use the postnominal designatory letters, as only members who have paid their annual subscription are entitled to the Ordinary privileges of members.  I have read and agree with all the above declarations.   |
| [TYPE YOUR FULL NAME HERE] |
| [TYPE THE DATE HERE] [DD/MM/YYYY] |

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| **SECTION EIGHT: PAYMENT METHOD** Please note that a payment invoice will only be generated upon application submission. Applicants have seven (7) working days to complete the payment of £1500 using their preferred payment method upon receipt of the invoice. Please email chartered@ciarb.org once the payment has been made. |
| Option  | Payment Instructions  | Preference |
| MyCiarb (Online payment via Credit Card) | An email will be sent once the payment invoice is generated in the system. To make the payment, log in to the [MyCiarb](https://ciarblive.b2clogin.com/ciarblive.onmicrosoft.com/b2c_1a_signup_signin/oauth2/v2.0/authorize?client_id=fb925505-347d-4aff-a5ce-0e9e69aa913a&redirect_uri=https%3A%2F%2Fwww.ciarb.org%2Fsignin-oidc&response_type=id_token&scope=openid%20profile&response_mode=form_post&nonce=638560229527619417.MGE5MDdiN2MtMmM0NS00NjI2LTkyMTUtZWQxYmFkYTM2OGJiNGRlMzc1MmEtNzUyMy00N2I0LTk3MmMtOWY1YjIwMjUyOTMw&client_info=1&x-client-brkrver=IDWeb.1.22.3.0&state=CfDJ8AGj5dCdChJFjhiQFijuC7CLU-A1VGZK2WUOTuvPV7cnGmlNzXWl1fOX954igBhA8aw3iKb4MKf-SoK4Man3UchxXaXciCmu2qJGmyqcrvhtqYVfiW4ZkapH1sE0cocaU_jx-qKdmhVjL0thzb0VvVIlWkMHQRSwh2j5EO9D5n2VWYzuJp15rEjVi8Xm22XJIOwxoZtg86exKYg49Jc8o7E6tEGJ9lis6GlS7jMshVTv2vQ9go8gCSG8PI9T5L0Xz2_m7cNT46scUKkPYc-n27onqJX8r3DhoVEL-_vK78lOhphwxWE3MVlCA01-MjiyqKGdV7dnHhD0ZDOY32wq-oi8Paw0stPko5I5vg7n2Uia&x-client-SKU=ID_NETSTANDARD2_0&x-client-ver=6.15.1.0) portal and proceed to the ‘basket’ option available at the top right corner. We accept MasterCard, Visa or American Express.  | [YES / NO]  |
| Bank Transfer  | An email will be sent once the payment invoice is ready for payment. Upon receipt of the invoice, please make the fund transfer to the account below Ciarb Bank Details HSBC Bank, 31 Holborn, London, ECIN 2HR England Sort Code: 40-05-03 Account Number: 31288784International Bank Account Number (IBAN): GB75HBUK40050331288784)Branch Identifier Code: HBUKGB4BPlease use the following format: ‘CAdj’, your surname, and your membership number. For example, **CAdjSmith23131** when submitting the payment. | [YES / NO] |
| Telephone  | An email will be sent once the payment invoice is ready for payment. On receipt of the invoice, please call our Finance Department on +44 020 7421 2010 and have your payment card to hand to make the payment. Kindly quote your membership number and inform our Finance Department that you are applying for Chartered Adjudicator status to expedite the process. We accept MasterCard, Visa or American Express.  | [YES / NO] |

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| **APPLICATION CHECKLIST** Please ensure that all items on the checklist below are completed before submitting your application. The Chartered Secretariat reserves the right to decline or reject any application that does not meet the requirements or follow the specified format. |
| **No** | **Submission Requirements** | **Action**  |
| **1.0** | **Application form**  | Section One: Personal information section.  | Completed / Outstanding  |
| Section Two: Narrative description of practice (1,000 words maximum). | Completed / Outstanding |
| Section Three: List of twenty-five (25) adjudication cases with all the requested details. | Completed / Outstanding |
| Section Four: Self-assessment against the Chartered Adjudicator Excellence Framework. | Completed / Outstanding |
| Section Five: Details of ongoing learning activity (CPD/CLE) undertaken in the last three (3) years. | Completed / Outstanding |
| Section Six: List of three (3) referees’ nomination with all the requested details. | Completed / Outstanding |
| Section Seven: Declaration.  | Completed / Outstanding |
| Section Eight: Application form saved in PDF format. | Completed / Outstanding |
| **2.0**  | **Attachments**  | Five (5) reasoned decisions written by the applicant that have been redacted, saved in PDF format and files labelled according to the format requested: D-[MembershipNumber]-[Surname]-CaseNumber(in Section 3) | Completed / Outstanding |
| **3.0**  | **Attachments**  | Five (5) sets of correspondence written by the applicant that have been redacted, saved in PDF format and labelled according to the format requested: COR-[MembershipNumber]-[Surname]-Case Number in Section 3) | Completed / Outstanding |
| **4.0** | **Payment method**  | Payment method preference for the Chartered application fee of £1,500. | Completed / Outstanding |

\**Please input your answer and delete other options*