

# Frequently Asked Questions (FAQ's)

# Q1. Which members are eligible for election?

A. Eligible members for election are Associates, Members, or Fellows (ACIArb, MCIArb or FCIArb) of Ciarb whose billing address for membership subscriptions is in the region for which they wish to stand.

## Q2. Can I nominate a candidate from another region?

A. You may only nominate eligible members from your region.

# Q3. Can I nominate myself?

A. Members cannot nominate themselves. Candidates must be nominated by another member. The nomination must be supported by FOUR additional members. Nomination forms will only be accepted if all members have paid their 2024 annual subscription and completed their annual declaration.

#### Q4. How do I vote?

A. Voting Members in the relevant geographical region shall be invited via hyper-link to view material relating to candidates and to vote by postal or electronic vote.

In the event an election by vote is necessary, an independent electoral scrutineer shall be appointed to oversee the election. The scrutineers' report shall be conclusive as to the facts of the election, notwithstanding any irregularity of informality. Provided always that if there is an equality of votes the Chair of the Board may give such casting vote as may be necessary to remove the equality and complete the election.

# Q5. Why have I not received a voting link?

A. Only members who have paid their 2024 annual subscription and completed their annual declaration will receive a voting link. Please ensure both these matters are complete or check your spam/junk mailbox.

If you need assistance with completing one or both of these matters please contact the following teams:

- <u>Memberpayments@ciarb.org</u> for annual subscription payment queries
- Memberservices@ciarb.org for annual declaration queries

#### Q6. Is canvassing permitted?

A. Canvassing material circulated may only be done in a member's personal capacity and not in a member's capacity as a member of a Branch committee. The <u>Election Guidance to Candidates</u> and <u>Election Guidance to Branches</u> provides more detail on canvassing.

## Q7. Can you provide a list of members who have paid?

A. Ciarb are unable to disclose any details regarding the status of a member subscription, including any outstanding balance. Nevertheless, we encourage you to directly contact the members and request confirmation of their eligibility to endorse your nomination.

#### Q8. When are the list of candidates shared?

A. The names of the candidates will be published on the website shortly after the nomination period has ended.

# Q9. Who can I contact if I have any issues or queries?

- A. If you have any queries, please do contact the following teams:
  - <u>Governance@ciarb.org</u> Election/Guidance queries
  - <u>Memberpayments@ciarb.org</u> Annual subscription payment queries
  - <u>Memberservices@ciarb.org</u> Annual declaration queries

# Q10. What countries are included in the regions?

Below is a breakdown of the countries that fall under the Americas, Australasia, Europe and Ireland Regions.

Region	Countries
Americas	Anguilla
	Antigua and Barbuda
	Argentina
	Aruba
	Bahamas
	Barbados
	Belize
	Bermuda
	Bolivia
	Bonaire, Sint Eustatius and Saba
	Brazil
	British Virgin Islands
	Canada
	Cayman Islands
	Chile
	Colombia
	Costa Rica
	Cuba
	Curação
	Dominica
	Dominican Republic
	Ecuador

El Salvador Falkland Islands French Guiana Grenada Guadeloupe Guatemala Guyana Haiti Honduras Jamaica Martinique Mexico Montserrat Nicaragua Panama Paraguay Peru Puerto Rico Saint Barthélemy Saint Kitts and Nevis Saint Lucia Saint Martin (French part) Saint Vincent and the Grenadines Sint Maarten (Dutch part) South Georgia and the South Sandwich Islands Suriname Trinidad and Tobago Turks and Caicos Islands **United States** Uruguay Venezuela Virgin Islands Saint Pierre and Miquelon Australasia Guam American Samoa Australia Christmas Island Cocos (Keeling) Islands Cook Islands Fiji French Polynesia Kiribati Maldives Marshall Islands Micronesia Nauru New Caledonia New Zealand

	Niue
	Norfolk Island
	Northern Mariana Islands
	Palau
	Papua New Guinea
	Pitcairn
	Solomon Islands
	Timor-Leste
	Tokelau
	Tonga
	Tuvalu
	Vanuatu
	Wallis and Futuna
	Western Samoa
Europe	Åland Islands
	Albania
	Andorra
	Armenia
	Austria
	Azerbaijan
	Belarus
	Belgium
	Bosnia and Herzegovina
	Bulgaria
	Croatia
	Cyprus
	Czechia
	Denmark
	Estonia
	Faroe Islands
	Finland
	France
	Georgia
	Germany Gibraltar
	Greece
	Greenland
	Hungary
	Iceland
	Italy
	Kosovo (UNMIK)
	Latvia
	Liechtenstein
	Lithuania
	Luxembourg
	Macedonia
	Malta
	Moldova
	Monaco

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	Montenegro
	Netherlands
	Norway
	Poland
	Portugal
	Romania
	Russia
	San Marino
	Serbia
	Slovakia
	Slovenia
	Spain
	Svalbard and Jan Mayen
	Sweden
	Switzerland
	Turkey
	Ukraine
	Vatican City (Holy See)
Ireland	Ireland
	Northern Ireland