



Peer Interview for Fellowship

CI Arb Byelaw 9.7 requires candidates wishing to become a Fellow to undergo a Peer Interview. Fellowship (FCI Arb) is a grade of membership and not a practice qualification.

The role of a Fellow is to represent CI Arb in working life, in such a manner as to create respect for CI Arb and its work, and to be able to advise on, and participate in, dispute resolution processes in a professional and competent manner.

Who is eligible for Peer Interview?

You are eligible to attend an interview if you:

- Are a Member, and
- Supply evidence that you have passed the relevant CI Arb pathway for Fellowship e.g. Modules 3 and 4, or
- Supply evidence that you have passed a recognised qualification leading to exemption from Modules 3 and 4

Objective of the Interview

To enable the candidate to demonstrate:

- An understanding and appreciation of the workings of CI Arb and, where relevant, the Branch and of how the new Fellow can contribute.
- An understanding and appreciation of the objectives of CI Arb and where relevant, the Branch.
- An understanding and appreciation of CI Arb's Code of Professional and Ethical Conduct and its application.
- Knowledge of relevant field of ADR

When, Where and How?

Peer interviews are routinely held in London, usually at CI Arb headquarters, but are also arranged in other locations around the world to coincide with CI Arb training courses, conferences or other events.

Alternatively, candidates may have their Peer Interview provided by their CI Arb Branch.

For candidates whose location prevents them from attending an interview in London or at a branch location, it is also possible to arrange for the interview to be held via 'Skype'.

Any candidate wishing to attend an interview should complete a Peer Interview Application Form and submit it to the address shown on the form, together with the appropriate payment. There are three fee bands, by country, and applicants should refer to the Peer Interview Application Fee sheet for full details and rates.

All fees are based on the country in which the interview is held, with fees for interviews held in the European Union being subject to VAT. The fee for peer interviews held by Skype, are based on a candidate's primary country of residence as shown on your membership record.

Band 1 – £200 | Band 2 – £100 | Band 3 – £75

For London interviewees (including candidates being interviewed by Skype from London): confirmation that a place has been reserved together with details of the venue will be sent to you, usually within 14 days of receipt of the application.

For those taking a branch organised interview: you will be sent an acknowledgement together with the contact details of the branch officer responsible for organising Peer Interviews so that you may get in touch direct if you wish and your form will be forwarded to the relevant branch which will contact you with details of the next opportunity.

Programme

The London interviews will involve a presentation lasting approximately 30 minutes on:

- The workings of the CI Arb and its Branches.
- The CI Arb's objectives, the Code of Professional and Ethical Conduct and its application.

Following the presentation, the Peer Interview will be conducted by an experienced Fellow of CI Arb who will recommend whether the candidate should be accepted as a Fellow. The Peer Interview is normally held in groups of three or four candidates, and takes the form of an informal discussion within the group.

Applying to upgrade to Fellow

All candidates will be notified of the peer interview result, with successful candidates being upgraded to Fellow. On the date that the upgrade is processed, a pro rata subscription fee for the higher grade (the difference between Member and Fellow) will become due for payment.

Note

Please ensure that your membership subscription fee, for the current year 1 January – 31 December, has been paid before attending the Peer Interview.