

**ciar.b.**

Fast-track your arbitration career

# The APAC Diploma

1-9 March 2025  
Singapore



**ciar.b.**  
Singapore Branch

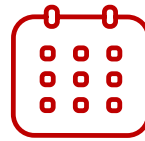
**ciar.b.**  
East Asia Branch

**ciar.b.**  
Australia Branch

## Key facts



The APAC Diploma is the arbitration industry's gold-standard qualification



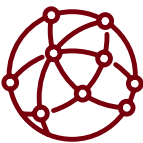
A nine-day intensive training course



The faculty is made up of international arbitration experts from across the Asia Pacific region and around the world



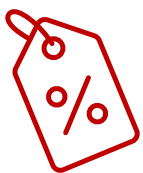
Candidates learn the law, practice, and procedure of international commercial arbitration



Invaluable networking opportunities with peers, faculty, and Singapore's arbitral community, including a gala dinner



On successful completion of the Diploma, candidates are eligible for Fellowship



Discount offer is SGD 9,950 (full price is SGD 11,950). Book by 29 November to save SGD 2,000



Limited to 30 spaces



CPD points awarded

## Welcome letter

Dear Candidates,

Fast-track your arbitration career with the APAC Diploma, a nine-day intensive course which takes place in Singapore, from 1-9 March, 2025.

Ciarb's prestigious Diploma has been designed to meet the increasing demands for accredited arbitrators and arbitration practitioners to resolve cross-border disputes in the Asia Pacific region.

Highlights of this in-person programme include:

- Practical group workshops to address a range of problems which may arise in the course of international arbitration
- A faculty of globally recognised experts
- The Diploma is held at leading law firms across Singapore and Maxwell Chambers

There will be considerable opportunities to learn from each other, network with your peers and experts in the industry, and develop relationships. Ciarb's Diploma courses are the gold-standard in the industry.

Candidates who pass the Practice and Procedure examination and the Award Writing examination will be awarded a Diploma of International Commercial Arbitration by Ciarb. Then, they can apply for the Fellow Peer Interview to become a Ciarb Fellow.

We encourage you to join us for this exciting learning opportunity.

Sincerely,

**Caroline Kenny KC C.Arb FCI Arb**

**Amanda Lees FCI Arb**

Course Directors

# Content

Introduction .....	5
Course Directors.....	6
Diploma structure .....	9
Course fee.....	10
What's included .....	10
Entry requirements .....	10
How to apply .....	11
Next steps .....	11
After completing the Diploma.....	11
Important dates .....	12



## Introduction

Ciarb is hosting the Asia Pacific Diploma in International Commercial Arbitration in Singapore, in 2025. Ciarb's Diplomas are its most prestigious membership training programmes.

The Diploma provides eligible candidates with the opportunity to undertake training and assessments that lead to eligibility for a Peer interview for Fellowship.

Delivered by highly experienced and distinguished tutors, the Diploma involves a combination of lectures, seminars, and workshops, as well as time to network.



## Course Directors

**Dr Caroline Kenny KC C.Arb FCI Arb**  
Barrister, Mediator, Chartered Arbitrator



Dr Caroline Kenny KC is an international arbitrator specialising in commercial disputes. She has more than 35 years' experience acting in complex international matters, including over 15 years as King's Counsel.

She is admitted as a legal practitioner in Australia, the United Kingdom and New York. Caroline is a former Chair of the Australian Branch of the Chartered Institute of Arbitrators (Ciarb) and is currently the Ciarb Trustee for Australasia and the only female Chartered Arbitrator in Australia.

She is highly respected in the international arbitration community for her commitment to the promotion of arbitration as the preferred means for resolving international disputes and for her diligent, responsive, and practical approach as an arbitrator.

Caroline regularly sits as an arbitrator, having served as presiding arbitrator, sole arbitrator and wing arbitrator in a range of complex disputes, principally in the finance, energy, insurance, Mergers & Acquisitions (M&A), The United Nations Convention on Contracts for the

International Sale of Goods (CISG) and sports sectors.

Caroline is on the panel of all major arbitral jurisdictions including the Singapore International Arbitration Centre (SIAC), the Hong Kong International Arbitration Centre (HKIAC), the World Intellectual Property Organisation (WIPO), and the International Centre for Dispute Resolution (ICDR).

She has previously been Course Director for the Ciarb Diploma Course in Singapore and Australia for two years. She has also taught the Global Diploma in International Commercial Arbitration, which takes place in Oxford.



## Course Directors

### **Amanda Lees FCI Arb** Arbitrator and Counsel



Amanda has more than 23 years' experience in cross-border dispute resolution through international arbitration, litigation, mediation, and expert determination. She is a Partner at King & Wood Mallesons.

An expert in international arbitration in the Asia Pacific region, she has been based in Singapore for more than 12 years.



Amanda acts as counsel in large complex commercial, construction and investment treaty disputes. She has acted in arbitrations seated in London, Singapore, Hong Kong, Dubai, and Australia under all the major international arbitration rules.

Amanda sits as an arbitrator regularly and has had 25 appointments as arbitrator, including as presiding arbitrator, co-arbitrator, sole arbitrator and emergency arbitrator on arbitrations seated in Singapore, London, Hong Kong and Dubai. Amanda is listed on the SIAC, HKIAC, ICDR (AAA), DIAC, JCAA and AIAC panels of arbitrators.

Amanda is a Director and Vice Chair of the Singapore Branch of Ciarb. She has roles with arbitral institutions, including Vice Chair of the Australian ICC Nomination Commission and a member of the SIAC Users' Council. Amanda was a member of the Rules Committee that drafted the most recent set of ACICA Arbitration Rules and is now on the Legislative Committee for ACICA.

With a passion for sharing her knowledge and expertise, Amanda has been teaching on the Diploma course for more than 10 years.



“

The [Diploma] is well structured and provides a solid foundation upon which to step out in the world of international arbitration.

**Huw Watkins BA(Hons) LLB(Hons) FCIArb,  
APAC Diploma graduate, 2016**

In addition to the excellent coursework, the classes provided ample opportunity to meet and mix with experienced professional arbitrators from the Asia Pacific Region.

**Kristina Herenda LL.M FCIArb,  
APAC Diploma graduate, 2017**



# Diploma structure

The Asia Pacific Diploma in International Commercial Arbitration is split into three parts.

## **Part 1**

### **Law, Practice and Procedure of International Commercial Arbitration**

Part 1 is delivered over nine intensive days by expert tutors, with a combination of lectures, tutorials and discussion workshops dealing with international arbitration law, practice and procedure. Candidates are required to sit for one written examination via Ciarb's online learning platform.

## **Part 2**

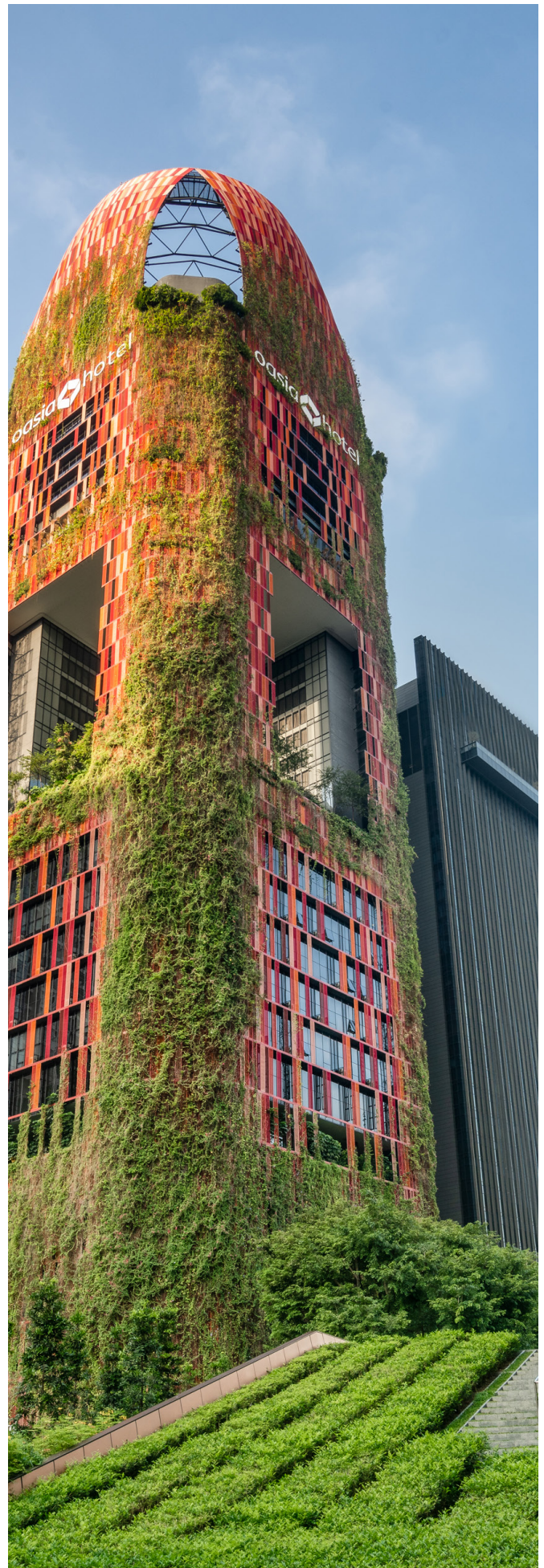
### **Law of Obligations**

Candidates who are non-practising lawyers or who are not lawyers must successfully complete the Module 2 Law of Obligations Exemption Test or the Module 2 Law of Obligations course and assessment (both are available separately via the Ciarb website at [www.ciarb.org/qualifications-development/](http://www.ciarb.org/qualifications-development/)).

## **Part 3**

### **Evidence and Award Writing of International Arbitration**

Candidates must pass an award writing assessment, which they complete at home and submit via Ciarb's online platform.



## Course fee

**Special offer: Book by 29 November to SAVE SGD 2,000!**

Full price: SGD 11,950; discount offer: SGD 9,950. At least 50% of the course fee must be paid upon registration for the course. The 50% deposit is non-refundable. The full course fee is due no later than **10 January 2025**.

## What does the course fee include?

The course fee includes:

- Registration for the Diploma
- Full tuition and access to study materials
- A first attempt at the Part 1 and Part 2 Examinations
- Lunch and refreshments throughout the duration of the nine-day course
- Welcome Dinner for Faculty and Candidates at the Fullerton Hotel Singapore
- Mid-week networking reception at the Gallery by Maxwell Chambers
- End of Course Gala Dinner at the Empress restaurant

The fee does not include the Module 2 Law of Obligations course and assessment or Exemption Test. These may be booked separately via the Ciarb website at [www.ciarb.org/qualifications-development/](http://www.ciarb.org/qualifications-development/).

## What are the entry requirements?

To be considered for the Diploma you must meet the following minimum entry requirements:

- You must have a minimum of five years' professional workplace experience as, for example, a lawyer, surveyor, accountant, insurer, shipbroker or similar. This experience must involve communicating with others, problem-solving, managing workloads effectively, decision-making and the exercise of judgment, and
- You must be actively involved in and have experience of arbitration (domestic or international)
- If you are a non-practising lawyer or are not a lawyer – evidence that you have successfully completed the Module 2 Law of Obligations course and assessment or the Module 2 Exemption Test.



## How do I apply?

In order to be considered for this programme, please send a copy of your full CV and Practising Certificate to [secretariat@ciarb.org.sg](mailto:secretariat@ciarb.org.sg) by **29 November 2024**.

Candidates who are non-practising lawyers or who are not lawyers should also include proof of successful completion of the Module 2 course and assessment or the Module 2 Exemption Test.

If you are successful in your application, you will be contacted regarding registration and payment.

Please note that it takes four weeks to review applicants' CVs. We will contact you if you are successful.

## Next steps

Upon successful registration, candidates will receive confirmation they are booked on the Diploma. Candidates will be provided with access to a virtual learning environment and electronic copies of material to assist them with the Diploma, together with a suggested reading list. I

It is recommended that candidates are familiar with the United Nations Commission on International Trade Law (UNCITRAL) Model Law and

Arbitration Rules and the substantive law in their respective jurisdiction together with the relevant Act(s) and Scheme(s) and important case decisions (where applicable).

Candidates should also refer to the recognised standard textbooks to supplement their study in their respective jurisdiction where these are available.

## After completing the Diploma

On successful completion of the Diploma and all the corresponding assessments, candidates will be awarded a Diploma in International Commercial Arbitration.

Additionally, they will be able to progress onto the Peer Interview of the International Arbitration pathway. Then, they will be eligible to apply for Fellow grade of Ciarb and take advantage of a range of educational and professional benefits once they have been successful in the Peer Interview.

Candidates are only eligible to apply for the relevant membership grade for a maximum of two years after having successfully completed the Diploma and assessments.

## Important dates

### **29 November 2024**

Last day for candidates to submit CV and current Practising Certificate. Non-practising lawyers and those who are not lawyers should also submit evidence of having passed the Module 2 Law of Obligations Exemption Test or Module 2 course and assessment.

### **9 December 2024**

Candidates will be advised if they are accepted onto the Diploma.

### **10 January 2025**

Full payment for the Diploma is due.

### **1 March 2025**

Diploma course starts in Singapore.

### **9 March 2025**

Diploma course ends.

### **20 March 2025**

Law, Practice and Procedure Exam released for 5 days.

### **8 April 2025**

Stage 1 of the Assessment Exam released.

### **18 April 2025**

Stage 2 of the Award Writing Exam released.



