



## Face-To-Face Introduction to International Arbitration

### What is the aim of the course?

To provide an understanding of the general principles of International (i.e. non-domestic) Arbitration and its relationship to other dispute resolution processes. The course will provide candidates with an introduction to the legal framework of, and good practice and procedure in, International Arbitration in their jurisdiction.

### What are the learning outcomes?

On successful completion of this course candidates will be able to:

- understand the background to International Arbitration,
- describe the process and procedure of International Arbitration,
- understand International Arbitration in the context of other forms of dispute resolution.

### What is covered within the syllabus?

- Comparison of dispute resolution procedures
- Fundamental principles of the International Arbitration process
- The UNCITRAL Model Law and Arbitration Rules
- Arbitration rules: time-limited, institutional, industry standards, industry schemes and *ad hoc* agreements
- Arbitration procedures: documents only and oral hearings
- The legal framework: the importance of the seat, the New York Convention, procedural laws, and procedural rules
- The Arbitration agreement

- Commencement of the Arbitration
- An Arbitrator's jurisdiction and powers
- The Arbitration process: obligations of the tribunal, responsibilities and obligations of the parties
- Managing the Arbitration process: communications, preliminary meeting, interlocutory matters, dealing with factual and opinion evidence and disclosure of documents including introduction to the IBA Guidelines
- Presenting the claim and the defence: alternative methods
- Procedure at a typical hearing, including contrasting common and civil law jurisdictions
- Costs and interest: alternative approaches in different jurisdictions
- Essentials of an enforceable Award

## How is the course delivered?

The course is delivered over 1 day.

## Will the Tutorials be recorded?

Due to data protection laws, we do not guarantee that tutorials will be recorded.

CIARB is committed to supporting candidates to be successful in their courses and to achieve successful outcomes in their assessments. **We therefore strongly recommend candidates attend all scheduled face-to-face tutorials.**

Our face-to-face tutorials are designed to be interactive teaching and learning experiences taught by Senior Tutors who will assess your individual needs. Candidates therefore will be at a disadvantage if they do not attend all tutorials.

## How will I be assessed?

Assessment of this course is completed through an online multiple choice test accessed via LearnADR, CIARB's online learning platform. Candidates will be given 28 days to complete and submit the assessment. Candidates must achieve a minimum overall mark of 55% to pass the course.

Results are made available to candidates immediately upon completion of the assessment. The assessment fee is not included in the course fee. It must be registered and paid for separately. **The assessment fee is £72 inclusive of VAT.**

## What are the entry requirements?

There are no entry requirements. The course is intended for candidates who:

- are new to the field of International Arbitration,
- wish to learn more about International Arbitration and its benefits to users,

- wish to become an Associate member of CIARB.

Candidates enrolling on any Ciarb course/assessment are required to ensure that their command of spoken and written English is adequate for the course/assessment for which they have applied. Ciarb does not require any evidence of this standard prior to enrolment on a course/assessment. However, it is the candidate's responsibility to ensure their English language skills are at a Professional Working Proficiency level, in order to meet the required standard when enrolling for any Ciarb course/assessment. It is recommended that candidates have achieved a standard that is, as a minimum, equivalent to the International English Language Testing System (IELTS) level 7 or a score of 94-101 in the Test of English as a Foreign Language (TOEFL) system. *(Please note that we do not require an official IELTS or TOEFL result).*

Please contact the British Council for further details on how to improve your English skills: <https://learnenglish.britishcouncil.org/>

## **What is the course fee and what does it include?**

The course fee is RM924.00. The fee includes registration on the course, study materials and refreshments throughout the day.

## **What happens when I register for the course?**

Upon successful registration on the course, candidates will receive confirmation they are booked on the course. Joining instructions and course materials that will be sent to candidates approximately 2 weeks before the course start date by email.

## **What is CIARB's policy on cancellation of courses?**

CIARB reserves the right to cancel or change the date, venue or content of programmes and the names of speakers, lecturers and tutors. Candidates will be provided with adequate notice of any change. If CIARB has to cancel a course, candidates will be provided with a full refund or the opportunity to transfer their registration to the next course. Should a candidate wish to cancel/defer their registration of a course, notification must be received in writing to [ciarbmb@gmail.com](mailto:ciarbmb@gmail.com). Deferral charges apply. Please refer to the Fee Terms and Conditions for full details.

## What is my next step when I complete the course?

On successful completion of this course and its corresponding assessment, candidates:

- will be awarded an Introductory Certificate,
- may progress onto Module 1 of the International Arbitration Pathway,
- will be eligible to apply for Associate grade membership of CI Arb and take advantage of a range of educational and professional benefits.
- Candidates are only eligible to apply for the relevant membership grade for a maximum of 2 years after having successfully completed the course & assessment.