

# Introduction to International Arbitration

**23 March 2024 | 9:00–17:00**

**28 March 2024 (Online assessment)**

The Chartered Institute of Arbitrators (East Asia Branch) is accepting applications from suitably qualified professionals for a one-day course leading to entry to the Institute as an Associate (which is the first grade). Applicants should hold recognised professional or industry qualifications appropriate to their profession.

## **What is covered within the syllabus?**

- 1) Essential Features of International Arbitration
- 2) Laws and Rules of Arbitration
- 3) Composition of Arbitral Tribunal
- 4) Powers and Jurisdiction of Arbitral Tribunal
- 5) Statements of Claims and Defence – Pleadings
- 6) Organising the Proceedings
- 7) Hearings
- 8) Costs and Interest
- 9) Making of Award – Decision Making Process
- 10) Recognition and Enforcement of an Award

## **How is the course delivered?**

The course will be held on a hybrid mode with both face-to-face and virtual setting.

## **Venue**

2/F, West Wing, Justice Place, 11 Ice House Street, Central, Hong Kong.

## **How will I be assessed?**

The Introduction course will include an online assessment process if participants wish to qualify for Associate membership status of the Chartered Institute of Arbitrators. Details of the online assessment procedure are set out below. When taking the online assessment, in brief, this is what you can expect:

- An assessment comprising 60 multiple choice questions
- The questions are derived from the content of the course workbook
- You will be given log-in and password details to access the assessment
- You will find instructions as to how to work through the assessment when you log in
- There will be a short, practice test for you to experiment with before you start the assessment proper
- Once you log onto the assessment, your access to it will be open for 28 days
- You will have up to three attempts to take and pass the assessment
- Your result will be displayed immediately on completion of the assessment
- On passing the assessment, you will be invited to print your own certificate
- You will then have the opportunity to apply for ACIarb Membership and to consider proceeding along one of the training and qualification pathways

### What are the benefits of Ciarb Associate membership?

Achieving Associate membership of Ciarb demonstrates your commitment to attaining the highest level of knowledge, skills, and behaviour in alternative dispute resolution. Become an Associate Member and you can:

- **Build your network** through our international and inclusive community of over 17,000 professional members spanning approximately 150 jurisdictions.
- **Develop your knowledge and skills** through Ciarb's \_ \_ world-renowned training, events, and resources.
- **Raise your profile** by displaying the globally recognised and respected ACIarb post-nominal.
- **Promote your skills and experience** through Ciarb's \_ \_ Membership Directory.
- **Keep up to date** with industry and Ciarb news and views through:
  - eSolver – our monthly newsletter
  - Resolver – our quarterly digital magazine
  - Arbitration: The Journal of International Arbitration, Mediation, and Dispute Management – Ciarb's peer reviewed, academic journal.

### What is the course fee and how do I register?

The cost of the full course will be HK\$3,000 including course materials for face-to-face participants and HK\$1,500 including course materials for virtual participants. Please send your application by [submitting the online application form](#) and course fee via cheque or bank transfer. Cheques should be made payable to the "Chartered Institute of Arbitrators (East Asia Branch)", c/o Hong Kong International Arbitration Centre, 38/F Two Exchange Square, Central, Hong Kong. Please write your name and "Introduction to International Arbitration" on the back of the cheque. Bank details can be found below.

Account No:	002554830001
Payee Name:	Chartered Institute of Arbitrators (East Asia Branch)
Payee Address:	c/o HKIAC, 38th Floor, Two Exchange Square, Central, Hong Kong

Bank Name: HSBC  
Bank Address: 1 Queen's Road Central, Hong Kong  
Swift Code/BIC: HSBC HK HHH KH

\*Please notify us once payment has been made with proof of transfer/remittance by email at [ciarb@hkiac.org](mailto:ciarb@hkiac.org).

Payment will be returned for unsuccessful applications.

## Terms

The Chartered Institute of Arbitrators (East Asia Branch) reserves the right to cancel the course, in which case any course fees paid would be returned. For further information, please contact us at [ciarb@hkiac.org](mailto:ciarb@hkiac.org).

## Trainer profile

### Dr. Christopher To

BEng(Hons), LLB(Hons), LLM, MA, PhD, DEng (Honorary), PCLL, DipCD, FCIArb, FHKIArb, FSIArb, FIET, FHKIoD, FHKIE, RPE, CEng, CITP, MBCS, HKCS, ARAeS, Chartered Arbitrator, Accredited Mediator, Accredited Adjudicator, Adjunct Professor and Barrister-at-law.

Christopher is barrister-at-law at Gilt Chambers and is the Programme Director of the Masters in Law in Arbitration and Dispute Resolution at City University of Hong Kong. He is also the Chairman of the Construction Dispute Resolution Committee of the Hong Kong Institution of Engineers and Chairman of the Hong Kong Institute of Directors. Formerly Founding Executive Director of the Construction Industry Council and was the Secretary-General of the Hong Kong International Arbitration Centre. He has extensive experience in numerous engineering, construction and commercial disputes and expertise in dispute resolution as arbitrator, counsel, mediator and adjudicator. He is on the various dispute resolution panels of arbitrators, mediators and adjudicators locally and internationally.

### Stephen Chu

BSc (Eng)(Hons), MBA, LLB (Hons), MA in Arbitration & Dispute Resolution, FCIArb, Chartered Arbitrator, FCII, Chartered Insurer, ANZIIF (Fellow) CIP, Accredited HKMAAL General Mediator and Employed Barrister

Stephen is a Chartered Arbitrator and fellow of Ciarb, as well as a Chartered Insurer and fellow of CII. He is also a fellow of ANZIIF. He is an Employed Barrister in Hong Kong, arbitrator under HKIAC's list of arbitrators and accredited HKMAAL General Mediator as well as accredited arbitrator and mediator in various domestic and international institutions. He is also a part-time lecturer in VTC in Hong Kong lecturing on insurance related postgraduate diploma courses. With a technical background and practical experience as a civil engineer as well as extensive working experience in

insurance/reinsurance industry, Stephen handles many construction and personal injuries related disputes via mediation, arbitration and litigation. Stephen acquired a master's degree in Arbitration & Dispute Resolution. He currently acts as a part-time tutor for various Arbitration courses and assists in activities related to Professional Development and Training under Ciarb (EAB). He is also the Chair of the Steering Committee of ARIAS Asia to promote insurance/reinsurance arbitration and mediation.

## **Jagmeet Makkar**

FICS FRINA FIMarE(I) FHKIArb AFIDRRMI MCIArb MHKAG

Jagmeet is the IMEI – Chair at the Indian Maritime University and is a Shipping Expert with extensive knowledge and experience. He contributes to the maritime industry as an expert-witness, practicing arbitrator, consultant and an educator. He is on the panel of a number of arbitration institutions including LMAA, CIMAC, HKIAC and HKMAG. His diverse industry exposure has earned him fellow/member status such as with ICS, RINA, IMarE(I), HKIArb, Ciarb etc. Before pursuing a master's degree in Energy, Trade and Finance in 2016 from prestigious Cass Business School, London and launching his own firms Pastiche Holdings Ltd. and SkillsPlus, Jagmeet worked as the Co- Head of Chartering & Global Head of Shipping Assets of the Noble Group. Jagmeet is the Chairman of the Institute of Chartered Shipbrokers, Hong Kong Branch; Chairman of the Logistics and Maritime Arbitration Committee of HKCICA, Board member of GlobalMET, WISTA Hong Kong and Ambassador – Asia of Baltic Expert Witness Association of the Baltic Exchange. He is also on the Advisory Board of the Gujarat International Maritime Arbitration Centre (GIMAC), a body under the Gujarat Maritime University. Jagmeet is the Chairman of the Institute of Chartered Shipbrokers, Hong Kong Branch; Chairman of the logistics and maritime arbitration committee of HKCICA, Board member of GlobalMET, WISTA Hong Kong and Ambassador – Asia of Baltic Expert Witness Association of the Baltic Exchange. He is also on the Advisory Board of the Gujarat International Maritime Arbitration Centre (GIMAC), a body under the Gujarat Maritime University. He is a regular speaker at various international events and has contributed to a number of publications.