

Course Information

Accelerated Route to Fellowship (In-Person)

International Arbitration

30 November to 2 December 2023, Singapore



16 Public CPD Points (Pending)

Practice Area: Alternative Dispute Resolution

Training Level: Advanced

What is the aim of the programme?

To provide a fast-track route to Fellowship through the International Arbitration Pathway. Upon successful completion of this course, you will be eligible to apply to become a Ciarb Fellow which is an internationally recognised and respected qualification. The Accelerated Route to Fellowship has been designed for busy professionals who have substantial unassessed knowledge and experience of International Arbitration. The aim of the programme is to assess whether the candidate has the knowledge required to apply the principles and procedure of the UNCITRAL Model Law and Arbitration Rules and is capable of writing a reasoned and enforceable International Arbitration Award. This is an intensive in-person course with opportunities for role play, peer learning and feedback from experienced arbitrators. The programme will include networking lunches and a fireside chat with a prominent arbitrator at the conclusion of Day 1.

Candidates must evaluate their personal suitability to undertake the programme, appreciating that the assessments are intensive and that they will be assessed against standard benchmarks.

This programme focuses on the process, practice and procedures in International Arbitration which is an essential requirement for qualification as a Fellow and for those who aim to practice as an International Arbitrator.

What are the learning outcomes?

On successful completion of this course candidates will be able to:

- Identify and explain in depth all the key elements of the International Arbitration process;
- Evaluate issues and apply the principles of the UNCITRAL Model Law appropriately;
- Demonstrate practical skill in carrying out the tasks required in preparing for and progressing an International Arbitration;
- Demonstrate skill in controlling an International Arbitration, communicating effectively with the parties, applying the UNCITRAL Arbitration Rules and adopting appropriate procedures;
- Be eligible to apply for Fellowship of Ciarb.

What is covered within the syllabus?

- Arbitration agreements;
- The legal framework: the importance of the seat, the New York Convention, procedural laws, and procedural rules;
- Types of Arbitration: ad-hoc, institutional, documents only, time limited;
- Commencement of the Arbitration, terms of reference;
- Obligations of the Tribunal, responsibilities, and obligations of the parties;
- An Arbitrator's jurisdiction and powers;
- Challenges to jurisdiction, conflicts of interest;
- Managing the Arbitration process: communications, preliminary meeting, interlocutory matters, dealing with factual and opinion evidence and disclosure of documents;

- Security for costs;
- Presenting the claim and the defence: alternative methods;
- Preparation for and procedure at a typical hearing, contrasting common law and civil law jurisdictions;
- Essentials of an enforceable Award;
- Costs and interest; alternative approaches in different jurisdictions.

How is the programme delivered?

This is an assessment programme as opposed to a teaching module. Learning will be based on private study prior to the oral assessment workshop, reinforced by tutor input and peer discussion during the workshop. The programme is delivered over a period of three days, with an in-person assessment workshops on the first two days (30 November and 1 December). On day three (2 December 2023), candidates may commence their award writing assessment.

How will I be assessed?

Assessment of this programme is split into three parts, all of which must be passed:

- Assessment 1 - An interactive 2 full-day assessment in a series of workshops, where situations will be presented to candidates in groups for their consideration and role playing. Candidate's knowledge, judgment and communication skills are assessed by oral exercises.
- Assessment 2 - Written exercises before and during the 2-day workshops:
 - one written exercise on arbitration law to be submitted before the assessment workshops (10%)
 - one written exercise on arbitration law to be submitted during the workshops (20%)
 - two written exercises to be submitted on during the workshops (10% each)
 - one written exercise to be completed overnight (30%)
 - one final written exercise (20%)
- Assessment 3 - Final examination for this course is a 48-hour open book examination which can be done within a 5-day window. (70%)

Details of the assessment are as follows:

- Assessment 1 - Oral Exercises: This assessment is on a pass or fail basis. Candidates must pass all the workshop sessions. Candidates who fail the workshop will be required to re-sit this assessment.
- Assessment 2 - Written Exercises: Candidates must achieve a minimum overall mark of 55% to pass this assessment.
- Assessment 3 - Final examination: This is a 48-hour open book examination. Additional information is provided on the day of the assessment in form of the Arbitrator's notebook. Candidates are required to write an award. Candidates must achieve a minimum overall mark of 65% to pass the course.

Candidates are permitted to use any materials they wish throughout the workshops.

Results are dispatched to candidates normally eight to twelve weeks from the date of the submission of the examination.

What are the entry requirements?

In order to register for the Accelerated Route to Fellowship, candidates must submit evidence to show:

- They have a minimum of 5 years of practical experience of international arbitration either as a representative or an international arbitrator;
- They have substantial knowledge of the framework of international arbitration;
- They can recognise and evaluate evidence;
- They can significantly evaluate and apply the principles and requirements of an international arbitration;
- They can noticeably demonstrate practical skill in the carrying out of tasks required in preparing for and progressing an international arbitration.

Candidates who have not completed Module 2 must also register and complete the Module 2 Law of Obligations Exemption Test prior to the commencement of the Accelerated Route to Fellowship. This has a separate fee.

What is the course fee and what does it include?

The course fee per candidate for Accelerated Route to Fellowship programme is S\$3,200 for Ciarb Members, S\$3,400 for Members of Reciprocating organisations, and S\$3,700 for non-members. The fee and a copy of your Module 2 Law of Obligations Certification (course/exemption test) must be submitted with the registration form for the registration to be processed.

The fee includes registration on the course, study materials, tutorials, coursework assessment fee, and award writing exam (GBP408) for the Accelerated Route to Fellowship programme.

What happens when I register for the course?

Upon successful registration on the course, candidates will receive confirmation that they are booked on the course. Joining instructions and course materials will be sent to candidates prior to the course start date by email on the condition that full payment has been received.

Candidates will be provided with an electronic copy of a Workbook to assist them with their studies together with a suggested reading list. It is recommended that candidates are familiar with the UNCITRAL Model Law and Arbitration Rules and the substantive law in their respective jurisdiction together with the relevant Act(s) and Scheme(s) and important case decisions (where applicable). Candidates should also refer to the recognised standard textbooks to supplement their study in their respective jurisdiction where these are available.

What is Ciarb's policy on cancellation of courses?

Ciarb reserves the right to cancel or change the date, venue or content of programmes and the names of speakers, lecturers and tutors. Candidates will be provided with adequate notice of any change. If the Institute has to cancel a course, candidates will be provided with a full refund or the opportunity to transfer their registration to the next course. Should a candidate wish to cancel his or her registration of a course, notification must be received in writing to secretariat@ciarb.org.sg at least two weeks before the date the course is due to commence. If a candidate fails to give such notice, the Ciarb may apply a cancellation charge of 50% of the course fee or such other amount as it may in its sole discretion determine.

What is the Attendance Policy?

Participants who wish to obtain CPD Points are reminded that they must comply strictly with the Attendance Policy set out in the CPD Guidelines. Participants who do not comply with the Attendance Policy on any particular day of the activity will not be able to obtain CPD Points for that day of the activity. Please refer to <http://www.sileCPDcentre.sg> for more information.

This course offers 16 Public CPD Points (Pending)

Practice Area: Alternative Dispute

Resolution Training Level: Advanced

What is my next step when I complete the course?

On successful completion of this programme, candidates:

- ✓ may be eligible to claim CPD points.
- ✓ will be eligible to apply for Member grade of Ciarb and take advantage of a range of educational and professional benefits.
- ✓ be eligible for a Peer Interview for Fellowship.

To register for the course or for more information, please visit our [website](#) and/or contact Ciarb Secretariat at secretariat@ciarb.org.sg.