



Ciarb events Terms and Conditions

The following Terms and Conditions are applicable for The Learning Lab: Arbitrator Skills Development Series event, taking place between 10 May and 14 June 2023.

1. Event Registration Fee

The registration fee includes:

- Access to the virtual platform
- Access to on-demand recording of the event
- Event materials
- VAT

Registration fee is payable in full when registering for the event. Payment is taken by credit or debit card during the registrations process on Eventbrite. Invoice will be issued upon payment.

2. Cancellation of registration

The below cancellation charges will apply to any cancellation made by the attendee:

- If the registration is cancelled within **7 days of purchase date** and **before Wednesday 26 April**, Ciarb will refund 100% of the registration fee minus administration cost, which is between 15-20 GBP.
- If registration is cancelled after **7 days of purchase date** before **Wednesday 26 April**, Ciarb will refund 50% of the registration fee.
- After this date, any cancellation and refunds will be assessed on a case-by-case basis and the registration fee might be lost.
- Attendees are able to transfer the name on the registration without cost before **Wednesday 3 May**.

Any cancellation or change of name should be done through the registration platform or by contacting Ciarb Events Team at events@ciarb.org.

In the event of cancellation by Ciarb, a full refund will be processed, including the administration fee.

3. Other provisions

The event will be recorded and available on-demand to registered attendees only.

Access to the recording will be available within 14 days after the event and all registered participants will be emailed access instructions for Learn ADR.

This series will be hosted as six separate sessions on six consecutive Wednesdays starting on 10 May 2023. The panel discussion part of each session (approximately 40 minutes) will be recorded and available on demand. The group work in breakout rooms (approximately 45 minutes) will not be recorded.

Attendees are not eligible for a partial refund if they miss one or more sessions without prior notice or cancellation as per cancellation terms and conditions above.

4. Event programme

The event programme and advertised speakers are true at the time of publishing. Ciarb reserves the right to change the programme or speakers due to force majeure.

Changing of the programme or the speakers does not merit the change of cancellation terms and conditions.