



# Notice of Annual General Meeting of the Western Counties Branch of the Chartered Institute of Arbitrators

**Take Notice** that the Annual General Meeting of the Branch is to be held on the 19 April 2023 at 17.00hrs at the offices of VWV, Narrow Quay House, Narrow Quay, Bristol BS1 4QA.

The Financial Statements of the Branch together with the Report of the Auditor. The membership will also be asked to approve the election of new members to the Branch Committee for the 2023 to 2024 year.

## **The Agenda for the Annual General Meeting will be as follows:**

1. To receive the Chair's Report.
2. To receive and approve the Financial Statements and the Auditor's Report.
3. To approve the election of new Committee Members for the forthcoming year.
4. To consider and if appropriate vote upon any Special Business.

## **Special Business**

Any member wishing to raise any matter at the Annual General Meeting should give written notice to the Honorary Secretary not less than twenty-one days before the date of the meeting (i.e., no later than 30 March 2023).

Registration details for the AGM will follow, but to register your interest please contact:

[The Branch Secretary](#)

**Name: Zoe Saunders Date: 09/02/2023**