

Nomination for Election to Board of Trustees



In accordance with Bye Law 20.6(4), I wish to nominate (*please use block capitals*):

(*Candidates must be either Fellows or Members*

of the Institute) as a candidate for election to the Board of Trustees for the

Region.

The regions holding elections in 2022 are: Great Britain (three vacancies); Africa (one vacancy); East Asia (one vacancy); and Middle East/Indian sub-continent (one vacancy).

This nomination is supported by the following **FOUR** members who have each paid their 2022 annual subscription:

1. Name: _____ Membership no.: _____

2. Name: _____ Membership no.: _____

3. Name: _____ Membership no.: _____

4. Name: _____ Membership no.: _____

Signature of Nominator: _____
Insert image of signature here

Date:

Print name:

To be completed by the Nominee:

I, _____, confirm that I am willing to serve and fulfil the trusteeship duties of the Institute, if elected, and that my billing address is within the region shown above. I have paid my annual subscription.

Signature: _____
Insert image of signature here

Date:

Please ensure the attached two declarations are completed and that this form is returned to the Director General, CI Arb, 12 Bloomsbury Square, London WC1A 2LP by 2359 BST Friday, 31 July 2020 by post, or email the form and declarations to governancesecretary@ciarb.org

Declaration to be signed by those Seeking Election to the Board of Trustees

I declare that:

I am over the age of 18.

I understand CI Arb's purposes (charitable objects) and rules set out in its governing document.

I have read Charity Commission guidance "[The Essential Trustee \(CC3\)](#)"

If elected, I will comply with my responsibilities as a charity trustee.

If elected, I will, at all times, seek to ensure that CI Arb's funds, and any tax reliefs it receives, are used only for charitable purposes.

If elected, I undertake to fulfil my responsibilities and duties as a trustee of the CI Arb in good faith and in accordance with the law and within CI Arb's Royal Charter and Bye-Laws.

I do not have any financial interests in conflict with those of CI Arb (either in person or through family or business connections) except those which I will formally notify to the Board of Trustees if elected.

Signature: _____
Insert image of signature here

Date:

Print name:

Automatic Disqualification Declaration

From 1 August 2022 individuals will be automatically disqualified from acting as a trustee of a charity if:

- one or more of the reasons in Annex A apply; and
- they have not obtained a waiver of that disqualification from the Charity Commission.

Completing the declaration

Read the automatic disqualification [guidance](#)¹ to decide if you will be disqualified from 1 August 2022.

Complete and sign this declaration to confirm that you will not be disqualified.

If one of the disqualification reasons does apply, you may be able to [apply for a waiver from the Charity Commission](#)² which will allow you to take up or continue to act as a trustee. If you need to apply for a waiver, please contact the Director of Governance and Legal Services immediately. It is a criminal offence to act as a trustee if you are automatically disqualified unless you have a waiver.

I declare that:

- *I am not disqualified from acting as a trustee from 1 August 2022; and*
- *I will inform the trustees promptly if, after the date of this declaration, one or more of the disqualification reasons applies to me.*

Signature: _____
Insert image of signature here

Date:

Print name:

¹ <https://www.gov.uk/guidance/automatic-disqualification-rules-for-charity-trustees-and-charity-senior-positions>

² <https://www.gov.uk/guidance/automatic-disqualification-rules-for-charity-trustees-and-charity-senior-positions#apply-waiver>

Annex A – Disqualification Reasons

After 1 August 2022, you will be automatically disqualified from acting as a trustee if:

1. You have an **unspent** conviction for any of the following:

- a) an offence involving deception or dishonesty
- b) a **terrorism** offence
 - a. to which Part 4 of the Counter-Terrorism Act 2008 applies
 - b. under sections 13 or 19 of the Terrorism Act 2000
- c) a **money laundering** offence within the meaning of section 415 of the Proceeds of Crime Act 2002
- d) a **bribery** offence under sections 1, 2, 6 or 7 of the Bribery Act 2010
- e) an offence of **contravening a Commission Order or Direction** under section 77 of the Charities Act 2011
- f) an offence of **misconduct in public office, perjury or perverting the course of justice**
- g) In relation to the above offences, an offence of: attempt, conspiracy, or incitement to commit the offence; aiding, or abetting, counselling or procuring the commission of the offence; or, under Part 2 of the Serious Crime Act 2007(encouraging or assisting)in relation to the offence

2. You are **on the sex offenders register** (ie. subject to notification requirements of Part 2 of the Sexual Offences Act 2003)

3. You have an unspent sanction for **contempt of court** for making, or causing to be made, a false statement or for making , or causing to be made, a false statement in a document verified by a statement of truth

4. You have been found guilty of **disobedience to an order or direction of the Commission** under section 336(1) of the Charities Act 2011.

5. You are a **designated person** for the purposes of Part 1 of the Terrorist Asset-Freezing etc. Act 2010, or the Al Qaida (Asset Freezing) Regulations 2011

6. You have **previously been removed as an officer, agent or employee of a charity** by the Charity Commission, the Scottish charity regulator, or the High Court due to misconduct or mismanagement

7. You have **previously been removed as a trustee** of a charity by the Charity Commission, the Scottish charity regulator, or the High Court due to misconduct or mismanagement

8. You have been **removed from management or control of anybody** under section s34(5)(e) of the Charities and Trustee Investment (**Scotland**) Act 2005 (or earlier legislation)

9. You are **disqualified from being a company director**, or have given a disqualification undertaking, and leave has not been granted (as described in section 180 of the Charities Act) for you to act as director of the charity

10. You are **currently declared bankrupt** (or subject to bankruptcy restrictions or an interim order)

11. You **have an individual voluntary arrangement** (IVA) to pay off debts with creditors

12. You are **subject to** a moratorium period under a **debt relief order**, or a debt relief restrictions order, or an interim order

13. You are subject to an order made under s.429(2) of the Insolvency Act 1986. (**Failure to pay under a County Court Administration Order.**)